

One-on-One Aide

Organizational Summary

The Arvada Center for the Arts & Humanities celebrates and elevates the human condition with engaging arts, humanities, education, and entertainment that expand the cultural landscape for everyone. The Arvada Center strives to create and maintain an inclusive and welcoming environment for all artists, actors, staff, volunteers, and patrons.

Position Summary

Reporting to the Assistant Education Director this hourly position assists students with cognitive, developmental, and/or physical disabilities, in addition to students who need general support in performing arts and visual arts summer camp programming at the Arvada Center. One-on-One aides also support summer camp instructors in creating inclusive and nurturing learning environments. Students may range in age from 5-16 years old.

One-on-One aides are scheduled for weekly work with students from 9:00 am-4:00 Monday-Friday throughout the ten weeks of summer camp programming spanning early June through mid-August.

Responsibilities

- Responsible for providing individualized one on one support to help complete campers complete projects/performances
- Provide one-on-one tutorials when necessary along with accommodations and modifications as necessary
- Communicate with Education summer camp team and student families to support students' social-emotional wellbeing by implementing positive behavior support strategies
- Attend and participate in all required meetings and trainings
- Other reasonable duties as assigned

Skills and Competencies

- Ability to collaborate with summer camp instructors to modify curriculum and teaching materials to suit the needs of students requiring additional support
- Knowledge of various disabilities, special education strategies, and assistive technologies
- Patience, empathy, and the ability to build positive relationships with summer camp students, families, and staff
- Ability to be flexible and adapt to changing circumstances
- Ability to collaborate and effectively communicate with all levels of personnel, patrons, and general public in a cooperative and positive manner as a representative of the Arvada Center
- This position requires active movement throughout the day while accompanying student(s) through a variety of spaces and surfaces

- Work is performed in a classroom environment that includes moving in indoor and outdoor environments
- Must possess prior experience working with students with disabilities (informal and/or classroom) and enjoy working with children
- Applicants should be highly organized, reliable, flexible, and enthusiastic about arts education
- A strong understanding of the needs of children ages 5-16 and a passion for setting every student up for success

Compensation

This is a part-time, nonexempt position earning \$25.00 per hour and is eligible for paid sick leave.

The Arvada Center for the Arts and Humanities is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, color, religion, sexual orientation, gender identity, national origin, genetic information, disability or any other status protected by state or local law. Candidates from traditionally marginalized communities are especially encouraged to apply.

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

Application Instructions

Send an email with your resume and cover letter as PDF to jobs@arvadacenter.org with the job title in the subject line.

*Background check is required before start date.

**Applications will be accepted until May 3, 2024.